



GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to:
reg_ics20@kenes.com
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **1 November 2020**. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the meeting (up to 15% of the participants names). After this date, any name change will be subject to 30 USD charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.
8. **Cancellation policy:** Refund of registration fee will be as follows:
Note! Refunds for groups will be processed after the meeting.
 - Cancellations received until 15 October 2020 – full refund.
 - Cancellations received between 16 October and 3 November 2020 – 50% will be refunded.
 - After 4 November 2020 – no refund will be made.
 - No refund will be made for ICS membership fees should a delegate wish to cancel their registration at any point.
9. **Fees for all meeting participants include:**
 - **Open access to all presentations and session recordings.** Create your own schedule at home or in the office, attend any and all of the sessions whenever and wherever
 - **Access to Annual Meeting publications**
 - **Network with colleagues.** Click on the country in the World Map to start a conversation with a participant from that country.
 - **Earn CME credits.** Participate in the scientific programme and be eligible to receive the number of CME credits attributed to the online meeting.
 - **Join the debate.** Attend a session and participate in live conversations with delegates from all over the world.
 - **Access all the abstracts.** Browse research on the hottest topics and connect with the abstract authors and other colleagues from around the world.
 - **Visit the virtual exhibition hall.** Journey through the exhibition booths, explore the displayed materials, contact exhibitors directly, and chat with other visitors.

Please fill in the below information:

Company (Group Name): _____

Booking Agency (if relevant): _____

Contact Person: _____

Email: _____



REGISTRATION CATEGORIES

Fees apply to payments received prior to the indicated deadlines.

ICS 2020 REGISTRATION	Early Bird Until 14 October, 2020	Standard From 15 October, 2020 - 22 February, 2021
REGISTRATION + ICS MEMBERSHIP* Best value! Benefits of ICS membership	USD\$ 330	USD\$ 380
ICS MEMBER**	USD\$ 200	USD\$ 250
NON-ICS MEMBER	USD\$ 340	USD\$ 390
Corporate Rate	USD\$ 400	USD\$ 400
For Nurses, Physiotherapists and Early Career Professionals***		
REGISTRATION + ICS MEMBERSHIP* Best value! Benefits of ICS membership	USD\$ 190	USD\$ 215
ICS MEMBER**	USD\$ 100	USD\$ 125
NON-ICS MEMBER	USD\$ 200	USD\$ 225
For Nurses, Physiotherapists and Early Career Professionals* from Low and Low-Mid Income Countries		
ICS MEMBER**	USD\$ 50	USD\$ 50
NON-ICS MEMBER	USD\$ 50	USD\$ 50

*Registration + ICS Membership price includes event registration and 2020 ICS Membership

**ICS Member prices are available to delegates who have already joined or renewed their ICS membership for 2020.

***Early Career Professionals are defined as professionals of all disciplines who have graduated or completed their education in their specialty field within the last 5 years or are currently in training.

****A participant from a corporate company.

Group Registration Details:

Pharmaceutical company name - _____

1. Required registration category: _____ No. of Registrations: _____

2. Required registration category: _____ No. of Registrations: _____

3. Required registration category: _____ No. of Registrations: _____

Total Group Participants: _____



Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

Please mark below accordingly:

- There are no abstract presenters in this group
- Attached is a list of the abstract presenters in this group

Group Registration Pick-up

Group registration collective pick-up will be available onsite, an appointment must be coordinated in advance. Exact times will be advised prior to the meeting.

Note: in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants.

We strongly recommend individual pick-up.

Please mark below accordingly:

- Group registration pick-up is required
- No group pick-up, the delegates will be collecting their registrations individually.

Data Protection:

- I confirm that the group delegates whose names we will share with Kenes for the purpose of registration to the event, have agreed to this data share and its purpose**

PAYMENT DETAILS

Payment information:

Billing Address (to appear on invoice and receipt): _____

VAT number: _____

This form was submitted by:

Full Name: _____

On Behalf of (company name): _____

Signature: _____ Date _____



Please select a method of payment (credit card or bank transfer):

1. Credit card payment (Credit card payment is subject to additional 4% commission):

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of:
_____ USD

Type: Visa / MasterCard / AMEX

Number: _____

Expiration date: _____

Name of Card holder: _____

Signature of Card Holder: _____

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.

Please make drafts payable in USD only to:

Account Name: ICS 2020 Congress, Las Vegas (Account holder: Kenes International)

Bank Details: Credit Suisse Geneva, 1211 Geneva 70, Switzerland

Account Number: 1500934-92-218

IBAN Number: CH46 0483 5150 0934 9221 8

Bank Code: 4835, Swift No: CRESCHZZ80A